**PROCEDURE FOR INITIATING A PULL REQUEST**

1. Create a new branch locally. (I did this in eclipse)

2. Commit that new branch to the Github repository. (eclipse for me)

3. Log into Github on the NGCHM project. (Github)

4. Select “New Pull Request” button on the main screen for the project. (Github)

5. Find the newly added branch in the “Compare” dropdown/button of the Compare Changes screen. (Github)

6. Select “Create Pull Request” at the bottom of the Compare Changes screen. (Github)

7. Fill in description of items to be pulled on the Open A Pull Request screen. (Github)

8. Select 2 reviewers, using the gear button in the Reviewers box at the top right of the Open A Pull Request screen. (Github)

9. Press the “Create Pull Request” button at the bottom of the screen.